

Kentucky Community Crisis Response Board
Strategic Plan



Mission: *To promote resilience in all citizens of the Commonwealth following a disaster or critical incident through pre-incident preparedness training and post –incident reduction of disabling stress by recruiting, training, and maintaining a statewide credentialed team of regional response ready volunteers to provide critical incident stress management.*

Vision: *KCCRB will be an extensively recognized community resource that provides crisis intervention services and will be fully integrated into emergency response plans developed for the Commonwealth.*

Goal 1: Recruit, train, and maintain a statewide team of credentialed, diversified response ready volunteers.

Objective 1-1: Team Program Coordinator (Team PC) will develop regional specific recruitment plans.

Activity 1: Team PC will coordinate the scheduling of quarterly team training meetings for all regions in FY2015.

Evaluation: Team PC will report on attendance at Quarterly Team Training meetings in Monthly Team PC report.

Activity 2: Annually, the Team PC will analyze data received from completed SWOT and discipline matrix to identify regional team discipline gaps and create a comprehensive recruitment plan.

Evaluation: Team PC will distribute recruitment plan to KCCRT at the Annual Team Training and to the KCCRB Membership Committee yearly.

Objective 1- 2: Develop a standardize recruitment program and materials

Activity 1: Team PC will develop a standardized power point presentation and accompanying handout to be utilized with recruitment presentations

Evaluation: “Recruitment Presentation” and handout content will be reviewed and approved by KCCRB staff prior to committee and board review.

Evaluation 2:”Recruitment Presentation” will be reviewed by the Training and Membership Committee October 2015 committee meeting.

Evaluation 3: “Recruitment Presentation” will be presented to the KCCRB for approval for dissemination on the January 2016 board meeting.

Activity 2: KCCRB staff will provide, during the (April 2016) Annual Team Training a class to “Recruit Team Members” and teach the “Recruitment Presentation” in order to facilitate recruitment programs at the local level.

Evaluation: Attendance to the 2016 Annual Training Conference will be recorded in Team PC Monthly and comprehensive End of FY Membership Report.

Evaluation 2: Executed “Recruitment Presentations” will be recorded in FY Activity Reports

Objective 1-3: KCCRB will develop and train specialized strike team to address gaps in statewide team membership.

Activity 1: By March 2015 KCCRB will form College Team Committee to explore program development and create new policy and procedures.

Evaluation: Progress will be detailed in Team PC Monthly report.

Activity 2: College Team Committee will submit recommended policy and procedures to the KCCRB by July 2016.

Evaluation: This will be reported on the mid-year and end-of-year report.

Activity 3: College Team Committee will select a college or university and pilot the College Strike Team program.

Evaluation: This will be reported on end-of-year report.

Activity 4: KCCRB will partner with the Department of Criminal Justice Training to form a specialized strike team, The Kentucky Law Enforcement Assistance Program (LEAP) to provide statewide support to law enforcement personnel.

Evaluation: This will be reported on the mid-year and end-of-year report.

Activity 5: By November 2016, the Training PC will develop the training for the First Responder Family Support Team which will address projected psychological support concerns and needs of law enforcement, fire service, emergency medical services, and search and rescue significant others.

Evaluation: This will be reported on the end-of-year report.

Activity 6: Coroner Strike Team Exercise /Training. Staff Assistance will work with John Goble to conduct a Coroner Strike Team Exercise/Training to provide additional experience to KCCRT members on the Coroner Strike Team.

Evaluation: This will be reported on FY2016 end-of-year report

Goal 2: KCCRB will facilitate or provide current best practice training in crisis intervention techniques, pre-incident preparedness and community resiliency.

Objective 2-1: KCCRB will submit all KCCRB appropriate classes for CEU's to applicable professional licensing or certifying bodies.

Activity 1: Adopt agency syllabus format for all identified trainings by June 2015.

Evaluation: This will be reported on end-of-year report.

Activity 2: Revise all current training syllabuses to approved format by June 2016.

Evaluation: This will be reported on end-of-year report.

Activity 3: Explore becoming a sponsor recognized by the Kentucky Board of Examiners of Psychology.

Evaluation: progress will be detailed in Executive Director Report.

Activity 4: Submit all qualifying courses offered at the Annual Team Training to obtain professional CEU's.

Evaluation: This will be reported on end-of-year Training PC report.

Objective 2-2: KCCRB will explore expanding pre-incident training.

Activity 1: KCCRB staff will assess training gaps for pre-incident training among emergency services personnel on a reoccurring basis.

Evaluation: Expansions of pre-incident education will be detailed in Training PC end-of-year report.

Objective 2-3: Identify and assess current best practice trends in training, research and resources as applicable to KCCRT and community needs.

Activity 1: KCCRB staff will explore and evaluate changing requirements, new classes or updated best practices on an ongoing basis to develop/maintain KCCRT professional response skills.

Evaluation: This will be reported on the mid-year and end-of-year Executive Director Report.

Activity 2: KCCRB staff will assess Post Critical Incident Seminar Training (PCIST) as possible intervention strategy for Law Enforcement Personnel.

Evaluation: This will be reported on the mid-year and end-of-year Executive Director Report.

Activity 3: KCCRB staff will complete the train-the-trainer course for Law Enforcement Suicide Prevention.

Evaluation: This will be reported on the end-of-year report

Objective 2-4: KCCRB staff will obtain and maintain necessary credentials to deliver competency based training to KCCRT volunteers members.

Activity 1: Staff Assistant will complete the requirements to become an ICISF Approved instructor for Group Crisis Intervention by the end of FY 2016

Evaluation: Staff Assistant will attend Advanced Group Crisis Intervention training September 25 & 26 in Allentown, PA

Evaluation 2: Staff Assistant will enroll in Group Crisis Intervention Approved Instructor Program when it is scheduled by ICISF for Fall FY 2016

Evaluation 3: Progress will be detailed on Staff Assistant mid-year and end-of-FY 2016 report.

Activity 2: Team PC will complete the requirements to become an ICISF Approved Instructor of Assisting Individuals in Crisis by June 2016

Evaluation: Team PC will attend Advanced Group Crisis Intervention training and complete application process

Evaluation 2: Progress will be detailed in Team PC monthly report

Activity 3: Team PC will become a KCCRB PFA II instructor by January 2016.

Evaluation: To be reported in Monthly and End of Year Team PC report

Objective 2-5: By June 2016 KCCRB Training Program Coordinator (Training PC) will develop and finalize training courses that support Training Matrix levels 3, 4, and 5.

Activity 1: By December 2015, the Training PC in coordination with seasoned team member will develop full Strike Team Leadership training.

Evaluation: This will be reported on Training PC end-of-year report.

Activity 2: By August 2015, Training PC will convert Community Partners and KCCRT Field Directory to online format.

Evaluation: This will be reported on Training PC end-of-year report.

Activity 3: By August 2015, Training PC will convert Tactical Response Planning training to online format.

Evaluation: This will be reported on Training PC end-of-year report.

Activity 4: By September 2015, Training PC will develop EOC and Staging Orientation training.

Evaluation: This will be reported on Training PC end-of-year report.

Activity 5: By September 2015, Training PC will develop or adopt a Resource Management training course.

Evaluation: This will be reported on Training PC end-of-year report.

Objective 2-6: KCCRB staff will develop and plan training events to meet identified team and community needs.

Activity 1: KCCRB will host an annual training conference to ensure the KCCRT obtains required continuing education for membership and are trained to utilize the most up to date, competency based practices, in the delivery of crisis intervention services.

Evaluation: Annual Team Training hours, courses details, and applicable CEUs will be reported by Training PC to KCCRT members and in end-of-year report.

Evaluation 2: Annual Team Training attendance will be reported by Team PC in the Team PC Monthly report under "Summary of Regional Team Meetings."

Activity 2: KCCRB will hold regional Quarterly Team Trainings to meet KCCRT training needs.

Evaluation: Training PC will report Quarterly Team Trainings hours, courses details, and applicable CEUs in Training PC end-of-year report.

Evaluation 2: Team PC will report Quarterly Team Trainings attendance in the Team PC Monthly report

Activity 3: KCCRB will utilize the Department for Public Health's MRC team leaders email distribution list to announce KCCRB training course offerings to facilitate training opportunities for MRC team members.

Evaluation: Summary of course offerings will be detailed in Training PC end-of-year report.

Goal 3: KCCRB will implement identified strategies to improve internal and external communication capabilities.

Objective 3-1: KCCRB will evaluate current emergency communication systems and available technology with State partners and develop an effective communication plan to be utilized during EOC activations.

Activity 1: KCCRB will continue to work with the Department for Public Health (DPH) to utilize the K HELPS system of alert and deployment notification in an effective manner.

Evaluation: This will be reported on the mid-year and end-of-year Executive Director Report.

Activity 2: By June 2016, the Team PC will fully integrate member data into the K HELPS system.

Evaluation: Team PC will detail progress in Monthly report.

Activity 3: KCCRB will utilize twitter and Facebook for alert and deployment.

Evaluation: Reported on Staff Assistant Monthly Report

Objective 3-2: KCCRB staff will develop strategies to improve internal documentation of contract deliverables.

Activity 1: KCCRB Staff will create SOP pertaining to assigned responsibilities captured in FY Activity Report, which includes outlining processes for documentation review and approval by end of FY 2015.

Evaluation: Progress will be reviewed monthly at staff meetings. Final SOP documents will be saved in Procedure Manual on share drive in KCCRB General Operation's folder.

Activity 3: Team PC will continue to disseminate a team Go List monthly to KCCRT Leadership

Evaluation: Go List will be distributed no later than the 15th of each month.

Objective 3-3: KCCRB will develop strategies to improve external communication of contract deliverables.

Activity 1: KCCRB will publish an Annual Report by August 1st of each year.

Evaluation: Dissemination of Annual Report.

Activity 2: Training PC will publish a monthly newsletter no later than the 15th of each month.

Evaluation: Newsletter will be published on KCCRB's website monthly and will be distributed to KCCRT members via email.

Activity 3: Training PC will utilize training email list to disseminate training announcements to local, regional and statewide participants

Evaluation: Reported monthly and on year-end report.

Activity 4: Staff Assistant will check and manage response to KCCRB Gmail daily.

Evaluation: Reported on Staff Assistant's Monthly report

Goal 4: KCCRB will facilitate the development of a behavioral health system that supports recovery from disaster and critical incident.

Objective 4-1: Beginning January 2014 KCCRB will engage state and local partners to foster behavioral health preparedness, response and recovery planning.

Activity 1: KCCRB will distribute behavioral health disaster preparedness Survey to local, regional and state partners.

Evaluation: This will be reported on the mid-year and end-of-year report.

Activity 2: KCCRB will analyze Survey results to identify gaps in community level disaster behavioral health response capabilities.

Evaluation: This will be reported on the mid-year and end-of-year report.

Activity 3: KCCRB will incorporate Survey findings into the State Disaster Behavioral Health Annex.

Evaluation: This will be reported on end-of-year report.

Activity 4: KCCRB will continue to facilitate the inclusion of disaster behavioral health response services into local health department disaster plan annexes.

Evaluation: This will be reported on the mid-year and end-of-year report.

Activity 5: KCCRB will continue to provide training opportunities in Psychological First Aid to interested community partners.

Evaluation: This will be reported on the mid-year and end-of-year report.

Objective 4-2: KCCRB will establish and maintain Memorandums of Understanding or Master Agreements with local partners to provide behavioral health triage, disaster outreach and psychological first aid following a disaster or critical incident.

Activity 1: KCCRB will maintain Master Agreements with all Regional Mental Health Centers.

Evaluation: This will be reported on the mid-year and end-of-year report.

Activity 2: KCCRB will maintain MOU with the National Animal Assisted Crisis Response Association.

Evaluation: This will be reported on the mid-year and end-of-year report.

Activity 3: KCCRB will maintain a MOU with the American Red Cross.

Evaluation: This will be reported on the end-of-year report.

Objective 4-3: KCCRB will seek out and participate in local and statewide all hazards and terrorism disaster drills.

Activity 1: KCCRB will continue to support regional leadership in identifying and participating in county preparedness exercises.

Evaluation: KCCRB will provide an after action report upon completion of exercises.

Objective 4-4: KCCRB will participate in state level planning workgroups for shelter and planning for persons with access and functional needs.

Activity 1: KCCRB will continue to be active participant in the ESF 6 planning and work group meetings.

Evaluation: KCCRB will attend 75% of the scheduled meetings.

Activity 2: KCCRB will continue to be active participations in the Kentucky Function and Access Needs Committee and work closely with the ARC, Christian Appalachian Project and the State VOAD committee in the planning and response activities surrounding mass care.

Evaluation: KCCRB will attend 75% of the scheduled meetings.

Objective 4-5: KCCRB will develop an overall marketing plan to include a process to provide event driven “just in time” resources to team and community members.

Activity 1: KCCRB Staff Assistant will review the web site monthly to ensure the site is up to date and is responsive to identified needs.

Evaluation: Monthly review will be documented in email communication.

Activity 2: In the occurrence of a public health, bioterrorism, natural disaster emergency, KCCRB will ensure that event driven information and resources are readily available on the KCCRB web site.

Evaluation: This event driven activity will be reported on the mid-year and end-of-year report.

Activity 3: KCCRB will maintain a Disaster Behavioral Health Library on KCCRB web site.

Evaluation: Website is available to partnering organizations as well as the public.